Meeting Minutes Records for Team Baldwin

Week 6

**Meeting 1**

Date: 6/9/2021

Time: 15:30 to 17:52

Goal: The goal of this meeting is to link frontend and backend code, evaluate on our current progress

Points discussed:

● Extra middleware needed for linking frontend and backend

● Evaluate on current progress, and check for following functionalities

Breakout room frontend:

● Combine the backend coding of login page

● Working on framework of result profile page

● Working on framework of edit profile page

Breakout room backend:

● Combine search functionality into backend code

● Discuss about authentication debugging

● Work on protect route

**Meeting 2**

Date: 14/9/2021

Time: 12:15 to 14:00

Breakout room frontend:

● Working on result profile page and modifying the appearance

● Working on edit profile page and modifying the appearance

Breakout room backend:

● Implement page redirect regarding success and failure of register and login

● Implement secure route functionality

● Discuss about the problem regarding token storage

Week 7

Date: 20/9/2021

Time: 13:30 to 15:30

Breakout room frontend:

● Working on the search result page

● Consider how to combine edit profile page with backend

● Discuss the bug of submit button of edit profile page

Breakout room backend:

● Optimize the way of token storage (from local storage to cookie)

● Implement frontend coding to link with backend functionality (update profile)

● Discuss about displaying personal profile info

Week 8

Date: 25/9/2021

Time: 19:45 to 20:30

Goal: The goal of this meeting is to discuss about the role of each team member and assign upcoming tasks

Points discussed (public):

● Diagrams and testing work for the following weeks

● Confirm the roles for each team members, and their corresponding tasks

● Check with individual’s work progress

Breakout room frontend:

● Combine the backend coding of edit profile page

● Separate login entry for administrator and employees

● Modify the login and register page

● Working on the search result page

Breakout room backend:

● Implement frontend coding so that personal profile can be displayed

● Discuss about the bugs in old info display at edit profile page

● Separate login entry for admin and standard users

Week 9

**Meeting 1**

Date: 27/9/2021

Time: 15:15 to 16:0

Goal: The goal of this meeting is to discuss about the role of each team member and assign upcoming tasks

Points discussed (public):

● sprint 1 review

● sprint 2 plan (list the tasks for the following week)

● Check with individual’s work progress (ensured the priority for implementing search functionality this week, in order to display a smoother demo for client)

Breakout room frontend:

● Plan about search result page

● Add logout icon

● Working on the loading animation

Breakout room backend:

● Assigned uncompleted tasks/bugs in sprint 1

● Discuss about the bugs in old info display at edit profile page

● Combine search functionality with the frontend